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Supplementary Agenda

for the meeting of

THE COUNTY COUNCIL

to be held on

8 OCTOBER 2019

(i)

5 PUBLIC PETITION

(Pages 7
- 8)

To consider a petition regarding fire appliances in Surrey, which received 13,048 signatures via the Councils e-petition facility.

The petition states:

“We the undersigned petition Surrey County Council to demand Surrey County Council scrap their plans to leave 7 major fire appliances uncrewed at night.”

7 MEMBERS' QUESTION TIME

(Pages 9
- 32)

1. The Leader of the Council or the appropriate Member of the Cabinet or the Chairman of a Committee to answer any questions on any matter relating to the powers and duties of the County Council, or which affects the county.
2. Cabinet Member Briefings on their portfolios.

There will be an opportunity for Members to ask questions.

15 MINUTES OF CABINET MEETINGS

(Pages
33 - 46)

The minutes of the Cabinet meeting on 24 September 2019 are included.

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MEETING OF THE COUNTY COUNCIL**08 October 2019****PUBLIC PETITION****CABINET MEMBER FOR COMMUNITY SAFETY, FIRE & RESILIENCE: RESPONSE**

The Making Surrey Safer Plan was reviewed and approved by Cabinet on 24 September 2019. This petition focusses on a small part of the Plan and is out of context. Significantly it does not take into account the substantial increase in community and business safety activities to protect residents and businesses - which we know saves lives. The plan was also scrutinised by a Working Group of the Communities, Environment and Highways Select Committee leading up to the Cabinet decision. Their recommendations helped inform the decision.

In the areas listed in the petition and across the whole of Surrey, we will continue to provide fire and rescue cover within our response standard. The changes in the plan will not impact this. We are very aware that the elderly and vulnerable people are at greater risk of fire and this is why the Making Surrey Safer Plan is focused on protecting those most at risk by putting significantly more effort and resources into life-saving prevention work to prevent incidents happening. This plan focuses on the most vulnerable residents in Surrey, and is designed to provide better outcomes for all of those who live, work and travel within the County.

The changes will come into effect from April 2020 and will be monitored through a phased introduction programme giving assurance that each phase of the change is effective before we move onto the next. This will be undertaken by the Service and a dedicated reference group which will report back to the Communities, Environment and Highways Select Committee for appropriate scrutiny.

The service will also regularly review its Community Risk Profile and distribution of resources as population numbers and distribution changes over time, to ensure we are providing adequate resources that continue to meet the risk and changing needs of communities.

Recommendation: That the Council notes that Cabinet approved the Making Surrey Safer Plan and that Members will continue working with the Fire and Rescue Service during its implementation.

**Denise Turner-Stewart
Cabinet Member for Community Safety, Fire & Resilience**

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SURREY COUNTY COUNCIL

TUESDAY 08 OCTOBER 2019

**QUESTIONS TO BE ASKED UNDER THE PROVISIONS
OF STANDING ORDER 10.1**

MARY LEWIS, CABINET MEMBER FOR CHILDREN, YOUNG PEOPLE AND FAMILIES

1. MR CHRIS TOWNSEND (ASHTEAD) TO ASK:

There is considerable disquiet amongst a number of members around the current situation on youth services. A number of members have local communities interested in assisting here and would like to know the current position regarding youth services.

Namely what support, if any, is being given by Surrey County Council to the youth sector, this includes funding, buildings and staffing.

Is a universal service being considered, if not, what is being suggested?

There is no information being provided by Surrey County Council, officers or cabinet members, on the subject and the ability to move forward is being hampered by this lack of information.

Please can we have the information we need to move forward in a positive manner?

Response:

I am pleased to be able to respond positively to this important question from Councillor Chris Townsend. He is right there is an encouraging desire in local communities around Surrey to ensure that 'open access' youth services are available for our young people.

Whilst the Council is not now able to fund 'open access' youth services, it does own a number of buildings and it is our intention to make these buildings available to local communities and voluntary sector organisations as a base to provide youth services. It is our intention to put in place a process over the next six months that will see our buildings brought into use in a way that will provide vibrant services to our young people.

Officers and I will be setting out shortly the process to develop the conversations that will enable these important services. It is likely that SCC will maintain a small, flexible and mobile service that can target services in the short term where new need emerges.

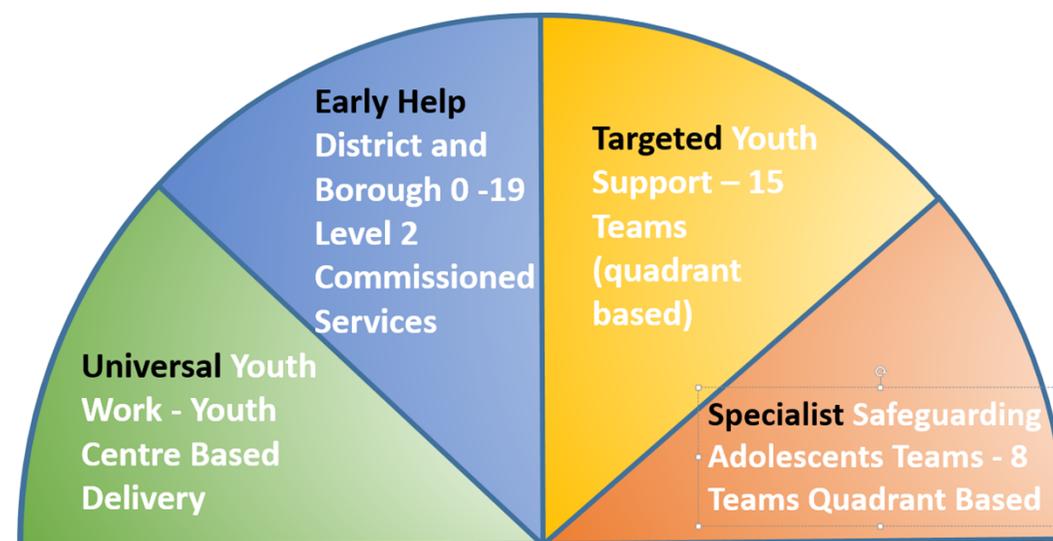
The following information indicates how universal access youth work provided by the voluntary, community and faith sector fits in with the continuum of targeted support provided by the County Council.

The Surrey County Council Youth Offer



The Surrey Safeguarding Partnership has established the 4 levels of Need for children, young people and families as **Universal (level 1)**, **Early Help (level 2)**, **Targeted Support (level 3)** and **Specialist (level 4)**

The term '**Youth Offer**' is used to describe the range of services for young people that are provided by Surrey County Council for each level of need.



The transformation of Children and Family Services has created new teams to ensure Young People who need additional support get it at the right time and in the right way from either Targeted Youth Support Teams or the Safeguarding Adolescence Teams. The level 2 Early Help 0-19 offer is also being recommissioned to create a lead provider in each District and Borough for young people who need help early when issues occur. The Public Health approach to reducing serious youth violence and knife crime requires effective arrangements across all the levels of need and has informed the creation of the new model. These new services do not deliver universal, open access Youth Work such as Youth Centres. Open access universal youth work is provided in some areas by the existing Surrey County Council Youth Service but in many areas open access youth work is already delivered by the voluntary and community sector. The voluntary and community sector also supports Young People who need additional support with more details available on the Surrey County Council Family Information Website. The following diagram describes the Surrey County Council Youth Offer against each of the levels of need.

Universal Youth Work

Universal Youth Work is open to all young people and is provided by Youth Work practitioners in a number of Youth Centres across Surrey. Universal Youth Work often uses activities as a way to engage young people, young people do not need to be referred to the Youth Centre and can access the programme of activities for little or no cost. In Surrey, a number of centres are now run by the voluntary, community and faith sector and the buildings are also used for other non-youth work related activities.

There is no statutory duty for Surrey County Council to provide open access universal youth work. Whilst Universal Youth Work provides a range of activities such as sport and music to engage young people, its primary focus is social and emotional development.

Early Help

Some young people need to be helped early when issues occur to ensure they reach their potential. This can be as straightforward as a supportive conversation by a teacher, neighbour or police officer or perhaps help to access support on specific issues. A significant number of voluntary, community and faith sector organisations support young people that need help with their identity, emotional health, relationships and life as a young person in general. Surrey County Council commissions a range of these services across Surrey as part of a 0-19 Level 2 Early Help offer in each District and Borough. These services can be accessed direct without a need for referral to the Children's Single Point of Access.



Targeted Youth Support (TYS)

TYS is a new service that works with young people after a request for support has been made through the Children's Single Point of Access. Young People need to give their consent with the exception of young people involved with Criminal Justice. Young People will be allocated to a practitioner who will undertake an assessment and produce a plan with the young person. Targeted Youth Support engage young people who are at risk of exclusion from school, risk of homelessness and coming into care, difficult family relationships, risk of exploitation, substance misuse, offending behaviour, emotional and mental health support. YYS meet young people in the most appropriate settings to meet their needs, using community venues and some youth centres. The support can be 1:1 or in groups and can include working with the whole family where appropriate

Safeguarding Adolescents Teams (SATs)

The SATs provides the statutory Child Protection and Safeguarding support for adolescents in Surrey. The Service is accessed through the Children's Single Point of Access. Young People are likely to be experiencing exploitation, serious offending, homelessness, exclusion from school. The Social Work led teams work closely with other partner agencies to protect young people and support their recovery. SATs work very closely with YYS to provide a seamless response when risks increase and decrease. When young people do come in to the care of the local authority SATs will work with the young person and families to repair fractured relationships and their return home where appropriate.

Youth Justice – YYS and SATs

MIKE GOODMAN, CABINET MEMBER FOR ENVIRONMENT AND WASTE

2. MR EBER KINGTON (EWELL COURT, AURIOL & CUDDINGTON) TO ASK:

1. Is the Cabinet Member for Environment and Waste able to provide a date for the publication of Surrey County Council's new tree planting policy?
2. As agreed at Council Meeting in July, will it contain "a more proactive policy that looks to increase the number and regularity of trees planted" in urban areas?
3. Will the policy have a target for the number of trees planted annually by Surrey County Council in urban streets, which in Epsom and Ewell currently stands at zero?

Response:

In July 2019 Surrey County Council committed to facilitating the planting of 1.2m trees in Surrey by 2030, one for every head of the population, in order to tackle climate change.

Officers are currently working with partners from the Forestry Commission, Woodland Trust, Surrey Wildlife Trust and the University of Surrey to develop a strategy for the 1.2m new trees. This strategy will ensure that the right trees (ie those which can adapt to a changing climate and disease) are planted in the right places to ensure the trees reach maturity and sequester the maximum possible carbon dioxide.

The strategy is expected to be published once it has been approved by Cabinet before the end of the year.

The strategy will not be prescriptive about the number of trees planted in any given location or area, however a mix of woodland and urban trees is expected. The County Council will work with partners including officers from the boroughs and districts to identify potential funding mechanisms to allow for more urban trees as part of this initiative.

The first tree was planted by the Leader and Chairman of Surrey County Council on the 5 October 2019 at the Surrey Hills Wood Fair at the Cranleigh Show Ground and this was the first official action by SCC in tackling climate change.

TIM OLIVER, LEADER OF THE COUNCIL

3. MR NICK DARBY (THE DITTONS) TO ASK:

Concerning 'Moving Closer to Residents':

1. Please confirm the professional fees incurred to date in respect of the proposed move from County Hall, including a breakdown.
2. What is the current estimate of the annual net savings which we will make once the move from County Hall is completed, again with a detailed breakdown, and including whatever assumptions have been made?
3. What alternatives have been considered in relation to reduced use of County Hall space by Surrey County Council and different use of other sections of County Hall by third parties, whether on a rental or other basis?

Response:

1. In April, Cabinet agreed that the following eight specialist professional services were essential and should be commissioned for this complex, multi-million pound transformational project, along with the estimated required funding being made available:

#	Item	Description	Cost (£)
1	Desk utilisation study	Of office sites within Surrey	53,150
2	Specialist professional staff (short-term)	Specialist staff to work on delivery of property-stream and records/filing management work	105,000
3	'Art of the possible' office space planning	Assess potential for adapting sites to be Agile workspaces. Design specifications and costing, building alteration specifications and costings	75,000
4	Heritage statement for County Hall	Statement of Significance and assessment of approaches to County Hall internal layout and redevelopment options	60,000
5	Architect's feasibility study for County Hall	Planning and architectural feasibility with drawings, showing how the complex could be converted or redeveloped	80,000
6	County Hall valuation	Valuation of the County Hall complex, taking into account heritage statement and architect feasibility study	25,000
7	Specialist planning consultant	Planning advice to assist with the development of an outline planning application	100,000
8	IT infrastructure Project Manager and network conditions surveys	Site scoping and detailed network condition surveys of potential sites for the new Civic Heart	40,000
			538,150

As at Tuesday 1 October 2019 (the most recent data available) the council has spent £332,150.

2. The current estimate of the likely annual net revenue savings for two possible options for a future 'Civic Heart' currently being evaluated, along with a generally more agile workforce across the Council, range between £700,000 and £1,100,000. The savings arise mainly because a new building would be smaller and more efficient than County Hall, leading to reduced costs for business rates, utilities and maintenance.
3. The Moving Closer to Residents Programme Board continues to consider a full range of future uses of the County Hall complex with a view towards achieving the greatest value and return for the residents of Surrey. As outlined in the April 2019 Cabinet paper, an initial prospective appraisal of the site has been carried out and has identified the following options as potential futures for the site:
 - a. Maintain the complex as a council hub for meetings and council business
 - b. Develop or dispose of the complex for residential accommodation
 - c. Develop or dispose of the complex for hospitality accommodation
 - d. Develop or dispose of the complex into alternative/non-council office space
 - e. Develop or dispose of the complex for retail space

- f. Develop or dispose of the complex for education space and/or student accommodation

It has been made clear that as part of the 'Moving Closer to Residents' programme, County Hall will be sold. Work is ongoing to establish a planning context for its disposal that will enable the optimum future contribution the building makes to Kingston, balanced with achieving an optimum receipt for the County Council.

Discussions are being held with Royal Borough of Kingston-upon-Thames and other third parties about the partial use of County Hall for various purposes as, with the implementation of more agile working for more staff, we reduce our own space requirements ahead of an eventual sale of the building.

We are in regular discussions with other interested parties and professional advisers, the details of which are commercially confidential at this stage of negotiations. Further updates will be provided to Councillors as and when appropriate.

MIKE GOODMAN, CABINET MEMBER FOR ENVIRONMENT AND WASTE

4. MRS HAZEL WATSON (DORKING HILLS) TO ASK:

The Dorking Community Recycling Centre (CRC) is currently only open three days per week and only takes recyclable material. The consequence is that residents in southern Mole Valley turning up at the Dorking CRC with recyclable and non-recyclable material have been sent away to Leatherhead to dispose of their non-recyclable material. On Fridays, in Mole Valley there is no facility to accept non-recyclable material as the Dorking CRC does not take it and the Leatherhead CRC is closed. In addition, residents are encountering long queues at the Leatherhead CRC, which is clearly not coping with the increased demand.

Given these problems being encountered by residents in southern Mole Valley, can the Cabinet Member confirm that the number of days that the Dorking CRC will be open will be increased from three days to seven days per week and that it will accept non-recyclable material to avoid residents from southern Mole Valley having to drive to the Leatherhead CRC?

Response:

I would like to thank Councillor Watson for her question.

Surrey County Council's Cabinet will discuss and agree any future changes to the community recycling centre service at their meeting on 29 October 2019. In coming to a decision, Cabinet will take into account the findings of the Waste Task Group, reported to the Communities, Highways and Environment Select Committee on 19 September 2019 as well as representations set out in a number of petitions and any other feedback including that from Councillor Watson.

TIM OLIVER, LEADER OF THE COUNCIL

5. MR WILL FORSTER (WOKING SOUTH) TO ASK:

Amongst other things, Parliament is currently debating the Vehicle Emissions (Idling Penalties) Bill. This bill would empower local authorities to tackle vehicle idling, improve air quality and reduce congestion, all key issues regularly raised by local people in Surrey.

Please will the Leader of the Council agree to back this bill and write to Surrey's 11 MPs urging them to support it?

Response:

The Council is working hard with borough and district councils, public health organisations, schools and others to tackle air quality. This includes our targeted work in teaching children about the impacts of poor air quality, showing them what they and their families can do to reduce emissions and congestion, for example, active travel (walking, scooting and cycling) to school and discouraging vehicle idling outside schools.

I believe that it is too early to commit to this Bill. This is because we have yet to see the detail of what is being proposed and how it might impact upon the hard work already underway. We will all watch with interest the progress of the Bill through Parliament. In the meantime we will continue to work hard with partners to tackle air quality.

DENISE TURNER-STEWART, CABINET MEMBER FOR COMMUNITY SAFETY, FIRE AND RESILIENCE

6. MRS NIKKI BARTON (HASLEMERE) TO ASK:

The recently issued Making Surrey Safer Plan purports to "make sure we have the right resources in the right places at the right time to respond when you need us".

Haslemere fire station is a high priority station due to its proximity to the Hindhead Tunnel on the A3 and its distance from neighbouring stations. Due to a lack of supervisory managers at Haslemere's on call unit, wholtime appliances have had to be moved to Haslemere to provide cover over night.

When there have been insufficient wholtime fire appliances available retained/on call appliances have been moved to Haslemere to cover the shortfall.

During August this resulted in "Standby" appliances being moved from their base station elsewhere in the county to Haslemere to provide night cover twenty times.

On occasion, when there have been insufficient resources, the Haslemere area has been abandoned without cover for a period of 24 hours.

At present the Fire Service is struggling to maintain cover at night. This situation will be exacerbated by the cutting of a further 7 appliances at night.

The new Making Surrey Safer Plan:

- Slashes the night time cover throughout the county, potentially leaving Haslemere exposed,
- Increases dependency on an already over-stretched pool of part-time fire fighters, and
- Relies on crews backing each other up over long distances at risk to the base station's primary response area.

The Plan therefore increases rather than reduces the risk to my constituents' safety and fails to ensure the right resources will be in the right place at the right time to respond to residents' needs in emergency. Far from driving the improvements called for by Her Majesty's Inspectorate last year, Surrey's Plan is a roadmap for deterioration in our fire service.

1. Would the Cabinet Member please explain how, if the plan is implemented in its current form, I can reassure my constituents that they will be safe in their beds at night if the reduction of seven night time appliances across Surrey leaves insufficient resources when 24 hour fire cover at Haslemere cannot currently be guaranteed?
2. Due to the nature of the on-call system, fire crew availability can never be guaranteed. Staff are already struggling with the extra demands on their time covering the shortfalls. Do you believe the heavy reliance on retained/on call stations is sustainable once there is a further reduction of seven appliances at night?

Response:

1. Surrey Fire and Rescue Service has robust plans in place to ensure it can always deal with emergencies effectively and continually monitors all of its vehicles around the county, using the very latest technology, so that firefighters and equipment are in the right place at the right time.

There have been occasions recently at Haslemere when cover has been moved in from other fire stations at night. This has been due to short-notice leavers at Watch Officer level. It is normal practice for the service to move crews and resources around the county based on a dynamic analysis of risk. Just before each shift, highly trained and experienced 999 Mobilising staff work with Duty Officers to assess crewing levels and deploy staff accordingly.

The Making Surrey Safer Plan for 2020 – 2023 was approved by Cabinet on 24 September 2019. Under these changes, fire and rescue cover will continue to be provided across Surrey on a 24/7 basis. Fire engines may come from neighbouring fire stations in some areas at night-time, but these will still arrive within the service's current response standard. The Making Surrey Safer Plan is focussed on re-aligning Surrey's fire and rescue service in order to put more resources into community and business safety activities, to reduce the likelihood of emergencies happening in the first place.

In terms of the Waverley area specifically, the impact on response times is minimal and in fact improves at the weekend under the Making Surrey Safer Plan and overall:

- Weekday – no change to arrival of the first appliance to a critical incident
- Weekend day – 32 seconds quicker arrival of the first appliance to a critical incident
- Night – 10 second slower arrival of the first appliance to a critical incident

- Overall, at all times of day, the arrival of the first appliance to a critical incident will be 1 second quicker

These meet the risk assessment which shows that weekend days are the busiest, night times are less busy, and week days remain the same.

The service will regularly review its [Community Risk Profile](#) and distribution of resources as population numbers and distribution changes over time to ensure adequate resources are provided. Once implemented from April 2020, the changes will be closely monitored by the service and a dedicated task group which will report back to Surrey County Council's Communities, Environment and Highways Select Committee for appropriate scrutiny.

2. There is no guarantee of the availability of either whole time or on-call staff unfortunately however the Making Surrey Safer Plan for 2020 – 2023 increases the potential use of on On-Call staff and appliances at night. Two On-Call new starter courses will take place in the lead up to 1 April 2020 (when the changes will start to be implemented), to increase our number of on-call firefighters.

MEL FEW, CABINET MEMBER FOR FINANCE

7. MR STEPHEN COOKSEY (DORKING SOUTH AND THE HOLMWOODS) TO ASK:

A County Council planning application for conversion of the further education building in Dene Street, Dorking to flats was given a three year planning permission by Mole Valley District Council on 23 December 2016. Since then there have been numerous statements about when the conversion work would begin, none of which have come to fruition. The building has been empty for more than 10 years and the current planning permission expires on 23 December 2019.

Would the appropriate Cabinet Member please indicate whether it is intended to begin work on the conversion before 23 December 2019, whether a new planning application will be forthcoming or whether the project has been abandoned?

Response:

I can confirm that plans are in place to enable works on site to commence the development granted by planning consent, ref. MO/2016/0610/PLAMAJ prior to 22 December 2019.

TIM OLIVER, LEADER OF THE COUNCIL

8. MR EBER KINGTON (EWELL COURT, AURIOL & CUDDINGTON) TO ASK: (2ND Question)

In August a highly critical Her Majesty's Inspectors (HMI) Report on Surrey's youth offending services was published rating the Service as inadequate. This follows the failed Ofsted report on Children's Services (Feb 2018), the Fire and Rescue Service report rating the service as unsafe, (December 2018) and the Care Quality Commission's critical report on failings in SEND (May 2019). These reports suggest a worrying and long term level of inadequate service provision across the Council which needs to be addressed and which requires effective monitoring, by Members, of the progress made against the requirements of the Inspectors Reports.

In line with that, and in order that Members outside of the Cabinet are able to clearly understand the outcomes of the regular monitoring reports and re-inspections associated with these HMI and Ofsted judgments, and also so that Members can be reassured about other key services of the Council, will the Leader of the Council ensure that, going forward:

1. All Members are sent an emailed copy of each report/Rr-inspection report with an accompanying email from the relevant Cabinet Member that includes an un-edited list of the identified progress made and an unedited list of all those service issues that are causing continued concern.

In addition will the Leader of the Council and/or relevant Cabinet Member:

2. As a priority, advise the relevant Scrutiny Committee of any service or service area which, if currently were to be the subject of an independent inspection or review, would be the cause of serious concern.

Response:

The Council takes all judgements from regulators very seriously and in each of the service areas mentioned in the question the Council has produced a robust action plan. Wherever necessary the Council is working closely with improvement agencies and other local authorities to rapidly improve services.

Dealing with the services mentioned in turn:

- The Youth Offending services inspection is being followed up with a strong improvement plan and the Council has secured the services of the hugely experienced John Drew CBE, who will both chair the Surrey Youth Justice Board and act as our improvement advisor. John was previously the long-standing Chief Executive of the National Youth Justice Board and the pre-eminent expert in the field.
- The Ofsted report of Children's Social Care has been monitored by an independently chaired improvement Board (The Ofsted Priority Action Board). In addition, the Council is subject to close monitoring by the DfE appointed Commissioner - Trevor Doughty. The Commissioners team has visited SCC twice firstly in August 2018 and again in March 2019, on both occasions being on site for two weeks, both visits have noted consolidated and impressive progress. The Commissioner and his team from Cornwall will visit again for two weeks on the 14 October 2019. Ofsted undertake regular monitoring visits to measure progress and will return for the fourth such visit on 31 October and 1 November 2019, their visits are reported publicly and each visit has noted consolidated progress, with the most recent visit in June noting particularly strong progress.
- The SEND re-visit took place between the 18 and 21 March 2019. This was a follow up from a full inspection of SEND in October 2016, and both were jointly undertaken by Ofsted and CQC. A formal grading is not given, but areas for action are identified. The original inspection required five priority actions, whereas the visit in March 2019, removed the requirement in four of the five areas for action. There is a robust plan in place for the remaining action, which relates to absence from school for SEND children.
- Surrey Fire and Rescue Service received a report from Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) in December 2018. This set out 'requirements for improvement' in the areas of effectiveness and people and said that the Service was 'inadequate' in the area of efficiency. Prior to receipt of the

report the Service had already begun a review with the intention to modernise. The formal report provided the impetus to drive this modernisation and reform through. The recently agreed Making Surrey Safer Plan is the platform to launch the transformation needed. It sets out what the changes are and why they must be done. With the plan approved the service will now focus on working together with the workforce and partners to shape the new ways of working and deliver improvements for residents, beginning from April 2020. HMICFRS returned in September 2019 to revisit the service and measure its performance against the agreed improvement plan. Their report is expected in the next few weeks. Since the inspection, the Community Protection Group has also been formed. This includes Surrey Fire and Rescue, Trading Standards, Health & Safety, Emergency Management and Military Covenant and Resilience. The group will put prevention and protection at the core of service delivery and help strengthen the response to the inspection findings.

- The Council is determined that we face up to any issues in our services and improve them rapidly. Our stated aim is to provide outstanding services and we are already well on our way in achieving that goal.
- We have been entirely frank and straightforward about any criticism with reports always made public and of course provided to Members. There have also been robust reviews by the Select Committees and regular updates at Member briefings. We will of course continue to be open and transparent into the future.

MIKE GOODMAN, CABINET MEMBER FOR ENVIRONMENT AND WASTE

9. MR WILL FORSTER (WOKING SOUTH) TO ASK: (2ND Question)

Latest Government figures show there were 4.31 billion bus passenger journeys made in England for the year ending June 2019, which is 30 million fewer journeys on the previous year and the lowest number since 2007.

Please could the County Council confirm how many bus passenger journeys were made in Surrey over the same two periods?

Response:

The national long term trend of reducing bus journeys during the last ten years or so is concerning. It is an area where the bus industry, national government and local authorities must work collaboratively to improve reliability and the overall attractiveness of bus services, to make the bus a real alternative to the private car. This supports our 2030 vision to connect communities and to make journeys across the county easier, more predictable and safer.

In Surrey, bus passenger journeys in 2007/8 totalled 27.2m. In 2018/19 the figure was 27.3m. This highlights a long term trend of stability.

The Council responded to a range of challenges during this period. These included funding support for non-commercial bus services being adjusted to a sustainable level. In doing so, the Council worked very hard to make efficiencies, whilst maintaining the bus network. Wide ranging consultations were carried out with operators, bus users and other stakeholders to gain their views and ensure that we maintained the bus routes that residents relied on the most, thus enabling residents to get to work, school or college, health care appointments and to access other essential services by bus.

More recently, the ministerial announcement of additional funding for buses is welcomed. New funding could further improve services and raise public awareness and patronage, noting that the detail and relevant guidance is awaited; something we will aim to capitalise upon.

TIM OLIVER, LEADER OF THE COUNCIL

10. MR EBER KINGTON (EWELL COURT, AURIOL & CUDDINGTON) TO ASK: (3RD Question)

In 2018/2019 senior management staffing related expenditure amounted to £5,030,000. In May 2019, and based on management structures developed for Tier 3, twenty-one posts had been/were anticipated to be evaluated with a pay range including £100,000 per annum and above.

I note that two new Director Posts are in the process of being advertised:

- Chief of Staff with a base pay range for the role of £90,470 - £112,161 per annum
- Executive Director of Environment, Transport & Infrastructure salary c.£160,000 per annum

Will the Leader of the Council confirm:

1. If these two appointments take the number of six-figure Tier 3 posts to 21 or if there are more to come.
2. If it still remains his view that there should be no public scrutiny of such a high cost centre as senior management pay, and that Members, for example on the People, Performance and Development Committee (PPDC), have no role in reviewing how public money is spent in this area of Council expenditure.

Response:

There are currently 22 posts within the Council's senior management structure that have been independently evaluated with a corresponding pay range including £100,000 p.a. The Council's significant and ongoing transformation journey has included root and branch reviews/corresponding restructures of many areas of the organisation; these have in general been sequenced and aligned to transformation priorities. Although a significant element of this work has been completed there remain areas yet to be reviewed and as such there is likely to be further restructuring and realignment of roles (with corresponding changes to senior management numbers/structures), to ensure that the council has the expertise in place to enable it to deliver against its priorities, for the benefit of our residents.

Whilst the PPDC is responsible for determining policy on pay and contractual terms and conditions of employment for all staff, it does not have a role in determining the terms and conditions of individuals, nor of reviewing expenditure in this area. Endorsement of the Council's annual budget (including salary related budget) is a matter for all elected Members via Council. In terms of public scrutiny, details of senior officer pay are published on the council's website, along with the annual Statement of Accounts, which includes the detail of staffing related expenditure.

TIM OLIVER, LEADER OF THE COUNCIL

11. MR WILL FORSTER (WOKING SOUTH) TO ASK:

(3RD Question)

In July 2018, there was a member led, cross-party review of local and joint committees, the outcome of which was a number of recommendations to strengthen their work.

Please can the Council confirm what progress has been made in implementing the 14 recommendations?

How does the Council envisage local and joint committees will work with the emerging Local Partnership Boards?

Response:

Working in partnership is key to achieving better outcomes for residents. We know we can't realise the aspirations in the Community Vision for Surrey in 2030 (Vision for Surrey) alone, all organisations in Surrey have a key role in delivering this.

The Council has committed to being a better partner and collaborating effectively. Toward this end it is making progress to strengthen partnership working across the county through the development of Local Partnership Boards.

The development of Local Partnership Boards, build on the 2018 cross party review of Local and Joint Committees, acknowledging the strong track record of locality working and seeks to strengthen partnership work.

The development of Local Partnership Boards, draw on the recommendations of the cross-party review.

The boards will have a key place-based role across SCC, district and borough councils and partners, helping to articulate the needs and ambitions for stronger communities, making a crucial contribution to the Vision for Surrey.

The boards will broaden the remit of local and joint committees encompassing a wider representation of key partners in a locality, whilst a simplified framework for governance will significantly reduce the level of bureaucracy. Work is currently underway to develop this approach, starting with two pilot areas by the end of this year.

We will work with local areas to plan for the necessary changes to current Local and Joint Committees in anticipation of the new arrangements being in place. This will include looking at the best way to manage funding and decision making arrangements that are currently in place through the Local and Joint Committees.

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CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Colin Kemp

PORTFOLIO: Deputy Leader; Cabinet Member for Economic Development & Infrastructure

Celebrating Apprentices' Success

On Friday 27 September myself, the Rt Hon Anne Milton MP, and the Federation of Small Businesses (FSB) presented graduation medals and certificates to over 130 people at the Surrey Apprentices and Teachers Graduation Ceremony at Guildford Cathedral. The event was organised by the Association of Training Providers Surrey (ALPS) and sponsored by SCC and the FSB. It was fantastic to see so many smiling faces receive their awards, and it was also pleasing to congratulate nine SCC apprentices¹ and others working in the districts and boroughs, and those employed by over 30 Surrey employers.

1 In total, 41 SCC staff have completed their apprenticeships in the years 2018 and 2019 (to date), of which 9 took part in the Graduation Ceremony.

Brexit Planning for Surrey Businesses

We are working with the districts and boroughs, the Enterprise M3 and Coast to Capital Local Enterprise Partnerships (LEPs), Buckinghamshire & Surrey Trading Standards and Surrey Chambers of Commerce to provide advice to businesses on what actions to take to prepare for Brexit. A number of events are planned for October and November 2019 for this.

Firstly, as part of the Government's national business readiness programme two workshops are being held in South England. Secondly, for businesses engaged in exports, the Department for International Trade are offering free practical help at a range of local events including one in Guildford. Finally, the Surrey Chambers of Commerce are coordinating three events funded through the Brexit Readiness Fund at Sandown Racecourse, H.G Wells and Denbies Wine Estate. The Brexit bootcamps are for businesses of all sizes and will include advice from sector experts on international trade, legal tax and VAT, regulations and data, and people.

Surrey 2050 Place Ambition

We have worked in partnership with district and borough councils to develop Surrey's 2050 Place Ambition, led by Rob Moran (Elmbridge) and Damien Roberts (Epsom & Ewell). They have engaged with the districts and boroughs to bring this work together, and it was presented in Woking to all partners. We heard from speakers from some of these partners including a section on the environment and sustainable growth. The document sets out how good growth can be delivered across Surrey over the next 30 years. (Full details of the ambition and the conference can be found on our [website](#).)

It includes three strategic priorities based around improving connectivity both within Surrey and with strategically important hubs, enhancing the place offer of Surrey's towns and maximising the potential of our strategic economic assets. It also identifies eight Strategic Opportunity Areas that will be the focus for growth and can support key industrial sectors and improvements to connectivity. The partners held a well-attended place ambition conference in July where I spoke on Surrey's economic assets and how the work aligns with the work of the LEPs and other partners. We are now working with our partners to deliver the place ambition and will be coordinating a number of roundtables to discuss key workstreams and identify on how the issues should be addressed. Work will also include a Phase 1 delivery plan and development of implementation priorities for each of the Strategic Opportunity Areas.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Denise Turner-Stewart

PORTFOLIO: Community Safety, Fire & Resilience

Community Safety Team

Surrey adopted the public health approach to serious youth violence in Summer 2019 (Serious Youth Crime project). Data shows that trends in youth violence in Surrey mirror the rest of the UK: there are links between serious youth violence and multiple adverse childhood experiences, special educational needs, and class A drug supply. Effective interventions to tackle these issues are being developed with the assistance of a Youth Independent Advisory Group. A review of evidence-based schools violence prevention initiatives has also been concluded.

Armed Forces Covenant

We are working with education to address the attainment of service children, particularly at Key Stage 2. We are involved in Forces Connect South East – a Ministry of Defence funded project with Kent, Hampshire, East and West Sussex to train public sector staff about the needs of the Armed Forces community. This training has been delivered to 3500 staff across the South East and the rest of the UK. As part of this project a 'Forces Connect' signposting App has been developed.

Surrey Prepared

A monthly communications campaign centred on preparedness has been created and is being circulated. We are promoting key messages for vulnerable residents including; preparing for a possible emergency, 'Safe and Well Visits' and our 'Message in a Bottle' scheme. We are providing free First Aid training for individuals and community groups from local fire stations as well as hosting a Community Flood Group networking meeting.

Emergency Management and Resilience

Our focus remains on EU Exit preparations. We are working to ensure that the national planning assumptions are understood and where required there is mitigation in place across our partners in the Local Resilience Forum and SCC Services. Our teams are working to the current date of the 31 October 2019, with the expectation that reporting, command and control arrangements will be required from the 21 October 2019 as part of the national response planning.

Trading Standards

We are working to address the changing regulatory and consumer protection environment to ensure that we are prepared for Brexit. We are taking steps to enhance the advice and support available for businesses, particularly regulatory requirements for the import and export of food and consumer products. We will enhance protection for residents from unsafe and fake products, and from the risks of Brexit related trading malpractices and scams. The joint service continues to work with both Thames Valley and Surrey Police to tackle illegal knife sales to young people, helping retailers comply with the law and eliminate illegal sales. We will also carry out new online test purchasing exercise to help tackle illegal internet sales.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Matt Furniss

PORTFOLIO: Highways

Customer reporting changes- Following on from the successful changes introduced earlier this year to pothole reporting, a similar approach is being introduced for other popular highway assets. At the end of September 2019 our website went live with an improved way to report pavement defects, trees, weeds and grass. Pictures on our website show residents the type of defect; making it easier for them to explain their concern and better understand the priority we will give it. Issues can also be marked on a map, and customers can upload a photo. Feedback so far is positive, with users particularly liking the photo examples.

Highway maintenance programme update- We are now six months into the 2019/20 Highway Maintenance programme of works, Horizon 2, and construction schemes are progressing well. So far we have completed over 85 miles of treatments on roads and over 10 miles of treatments on pavements as well as a number of schemes on structures, drainage, traffic signals and safety barriers. We still have around another 10 miles of road schemes to deliver before the end of March 2020 and around 12 miles of work on pavements as well as a number of schemes on the other highway assets. We have also completed 39 schemes under the Severe Weather Recovery programme and have protected the investments made from last year's Severe Weather Recovery Programme through surface dressing 50 of last year's schemes. As part of our "capital safety defect" programme, we have repaired or prevented nearly 17,000 potholes and we have also continued working on LEP funded "resilience" schemes which have included reconstructing significant areas of the A23 and extensive drainage works and carriageway reconstruction on the A31. The website is currently being updated to show progress on the individual schemes within the Horizon 2 and Severe Weather programmes.

Materials innovation trials update- A number of trials of innovative materials have taken place recently. At the end of August we trialled a process called "Reclamite" which involves applying an emulsion to the road surface which penetrates into the material and can extend the road life for 5-7 years by replacing some the elements lost over time. The emulsion takes around three months to fully penetrate into the asphalt, therefore we should have some meaningful test data by the end of the year. We also carried out a trial using "hydroblasting" which uses high pressure water to remove excess bitumen from the road surface restoring the skid resistance of the road. We tested the site for skid resistance before and after treatment and are awaiting the results. Later this month we will be trialling a "warm mix asphalt", as opposed to hot mix asphalt which is usually used. Instead this material is mixed at a reduced temperature, which not only provides environmental advantages but also means the bitumen within the asphalt should oxidise less during the mixing process at the plant, meaning we should get a greater life out of the material. During September 2017 we carried out a trial using an "asphalt preservation system". This process seals the road surface and helps slow down the rate of oxidisation of the bitumen which in turn should increase the road's life. We already have 12 months of data for this trial and are just about to conduct the 24 month testing. So far the results for this trial look promising, compared to the control sections the treated sections are oxidising at a slower rate. Finally, a trial was undertaken with in conjunction with a utility company using plastics to replace part of the bitumen content of the asphalt. Phase 1 of the trial involved two footway reinstatements and we are currently looking at dates for the next phase of the trial which will be on a road reinstatement.

Verge maintenance and weed control- Since the July 2019 Council motion for management of highway verges, the highways team has been working to imbed the changes into future maintenance works. We work in partnership with the district and boroughs for verge maintenance, with nine areas being managed by the local district / borough. Discussions have been held with relevant Officers and they are aware of the Council's desire to improve wildlife habitats, where appropriate. The current contract for maintaining grass verges and weed control is due for renewal in April 2020. As part of the new contract specification, clear reference has been made for the use of innovative solutions for both verge maintenance and

weed spraying. This will include leaving areas uncut for pollination and alternatives to glyphosate. Discussions have been held with specialist suppliers and a trial is being arranged to use “sprayed hot water” as a weed treatment process. The results of this, and other planned trials will help shape how the County Council manages highway weeds in the future.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Mike Goodman

PORTFOLIO: Environment & Waste

Future Surrey Bus Strategy. On the 10 October 2019 Matt Furniss and I are bringing together our bus operators, government departments, the Low Carbon Vehicle Partnership and others to see how we can accelerate the introduction of more Ultra-Low Emission Buses. We want to define a bold strategy for Surrey, setting an ambition that all local bus services in the county will be operated by ultra-low emission or zero emission buses by 2030.

Site Visits and Unauthorised Waste Sites. The number and scale of unauthorised waste sites in the County is of great concern. Although planning enforcement can result in the prosecution of landowners for non-compliance with enforcement action, it cannot prevent the import of material or secure the removal and restoration of the land. Greater powers sit with the Environment Agency as they have the power to prosecute offenders. The law is not working at present, the planning system is impotent to rectify matters and the Environment Agency has insufficient resources to do so. In the meantime, the environment of Surrey is suffering. A letter was sent to the minister and Surrey MPs highlighting these concerns and to seek immediate action.

Heathrow Airport Limited’s statutory Airport Expansion. Consultation closed on 13 September 2019. Our response to the consultation highlighted considerable concerns. A ‘redline’ for the council is the introduction of a Southern Rail Access to Heathrow. This scheme will provide a transport alternative from many parts of Surrey to the airport. The Arora Group continues to progress its own Heathrow West expansion proposals and is seeking to engage more formally with the Heathrow Strategic Planning Group of which the council is a member.

Gatwick Airport Limited. Progressing its expansion proposals to increase capacity through regular use of the northern runway and has commenced the process of preparing a Development Consent Order and engaging with the local authorities.

Waste Servicing Issues. At the beginning of May this year the service introduced a recycling only trial at the community recycling centres (CRCs) in Dorking, Bagshot, Warlingham and Cranleigh. The results to date show that this initiative has contributed towards an overall reduction in waste handled across all our CRCs and at the kerbside. In September the Waste Task Group reported their recommendations to the Communities, Transport and Environment Select Committee and Cabinet will consider those further when they meet at the end of October. Work on our Eco Park continues with both the anaerobic digestion and gasification facilities now in the commissioning phase.

Tree Planting. In July/Aug after the Climate Change Emergency was agreed, I announced that Surrey CC would facilitate the planting of 1.2m trees by 2030 - one for each head of the population of Surrey. A full strategy is being worked up, the first of the 1.2m trees will be planted at the Surrey Hills Wood Fair on 5 October 2019 by the Leader and Chairman of SCC.

Climate Change. The Greener Futures programme has been launched which will result in an ambitious Climate Change strategy for the county. The University of Surrey has been commissioned to undertake baseline emissions and strategy research and a Scrutiny Committee Task Group has been set up to analyse information received from residents and community groups through a call for evidence.

Countryside. We continue to work with Surrey Wildlife Trust to make improvements and develop our Countryside Strategy, which will be published by the end of the year. The Strategy will highlight the impact of the countryside on the health and wellbeing of Surrey's residents and will link to the recently published Landscapes Review by Julian Glover.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Mary Lewis

PORTFOLIO: Children, Young People & Families

We are continuing to improve services for **children, young people and families** and the scale and pace of change has been significant since my last update in July. I have continued to visit frontline teams and to complete Recommendation 41 Reports; I thank Members across the Council for their support with this.

The new **Single Point of Access** to Children's Services (**C-SPA**) is continuing to develop; the ability to provide a whole-child-response will be strengthened soon by moving CAMHS and SEND officers into the service and a planned integration with Public Health. The **Family Centre transformation** continues to the next stage with 20 centres – and satellite capacity – being set up across the county. Six Districts/Boroughs have identified lead providers through local solutions, and became operational in September. National charities Barnardo's and Spurgeons will lead in others following a competitive bidding process. We are also working in partnership with Tandridge District Council and Woking Borough Council for them to become the lead providers locally, with implementation from mid-November 2019.

Following approval at Cabinet in June this year to commission **Early Help and emotional wellbeing provision** for children, young people and their families, we have launched a tender process to award contracts for the delivery of these services. The offer will be delivered locally, in a more integrated way, in response to Ofsted's findings. Contracts will be awarded this month and will commence in January 2020.

I'm pleased to report a significant improvement in our **development of fostering households** in Surrey with 75 approved last year, a further 11 since April and over 40 currently being assessed. The **Mockingbird fostering model** goes live this month to give us a more resilient service that better supports our carers across the county.

Our voluntary sector partners at **Surrey Youth Focus** ran an event concentrated on **preventing exploitation** in order to understand why some young people are open to involvement in knife crime and exploitation, and to find alternative routes to helping the most vulnerable. With over 35 front-line professionals brought together to share their 'on the ground' insights, five priority actions were selected to kick-start change in Surrey. Members can read the [report available on Surrey Youth Focus' website](#) to see the next steps.

HM Inspectorate of Probation (HMIP) have [published their report](#) following the inspection of **Surrey's youth offending services (YOS)** in June 2019. The service has been rated 'inadequate'. While this is regrettable, it is not unexpected (see [July Full Council update](#)). Their findings largely match our own self-assessment and confirm that the more targeted approach, embodied in the restructure of all Children's Services is what is needed. Several changes have already taken place, including the appointment of John Drew, former Chair of the National Youth Justice Board, to Chair our local board. We will be actively implementing the **recommendations of the HMIP report**, along with our partners, to ensure that the YOS is more effective in both supporting young offenders and protecting the public. Following the positive feedback from the **Children's Commissioner for Surrey** a few months ago, we will be welcoming Trevor Doughty and his team back for a further review in October, to assess our progress in improving services and to report back to the DfE and Secretary of State. **Ofsted will also be returning** this month as part of their ongoing monitoring programme; they will focus on the Assessment Service. I will keep Members informed of the outcome and next steps following these visits. In line with changes happening nationally, the new [safeguarding arrangements](#) for children in Surrey are in place following the [launch event on 16 September](#)

[2019](#). The Safeguarding Children Partnership is **jointly and equally led by the Council, Surrey Police and Guildford & Waverley Clinical Commissioning Group**. This denotes a crucial change in responsibilities across the three Safeguarding partners and they are joined by representatives from schools & colleges, district & borough councils and the Office of the Police & Crime Commissioner to form the Partnership Executive.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Julie Iles

PORTFOLIO: All-Age Learning

As a new academic year begins, there is a great deal of activity underway to change and improve our services for children and young people, related to their education.

Last month, the Council began a consultation on its home to school and college travel, and transport policy. This is something all councils are required to do periodically and we think there are opportunities through this review to improve outcomes for children and young people in Surrey, particularly those with special educational needs and disabilities (SEND). Our focus is on enabling and supporting young people to take steps toward independence. For some that may be learning to ride a bus or train, for others learning to use collection points, or travel with their peers, or carry their own bag. Every child is different and independence will look different for each child. We want to work effectively with children, and their families to ensure all reach their potential for independence and that our travel policies and practice support this. In addition to an online survey, we are holding eight public engagement events across the county through to December. The Children, Families, Lifelong Learning and Culture Select Committee will consider the consultation at its meeting in December.

At the heart of our SEND strategy is enabling children and young people with SEND to attend school closer to home. Not only does this reduce travel distances and the need for transport, it also means children remain better connected to their communities. To deliver on this commitment last month, the Cabinet agreed a capital strategy that will yield an extra 883 specialist school places in mainstream and special schools in Surrey over the next four years. Our plans will ensure that more provision is available in the county for the children who need it.

Just before the summer break, Cabinet also approved the proposal to enter into a local education partnership, Schools Alliance for Excellence (SAfE). SAfE has been developed by the schools phase councils, Diocesan representatives, the teaching school network, governors, and is advised by Christine Gilbert CBE, visiting fellow of the Institute for Education and former Head of Ofsted. From September, SAfE is undertaking the statutory role on behalf of the Council in relation to school effectiveness under a three year contract. This is an exciting next stage for our collective efforts to drive excellent, inclusive education for all of Surrey's children and young people.

Supporting inclusive practice in schools is equally a key feature of our updated SEND action plan published last month. This follows the Ofsted and Care Quality Commission SEND revisit earlier this year which identified a picture of increased school absence for pupils with SEND, often linked to mental health concerns, an issue that is reflected nationally. Our local action plan works with families, schools and mental health providers to help understand better the causes of absence, and to put in place the right conditions to support attendance. School leaders are crucial to this plan. Our briefing to schools governors makes inclusion a key focus and this is echoed at the Surrey Governors Association Autumn conference.

Since the summer, there have also been a number of national developments that are important to us in Surrey. The Department for Education has launched a major review of SEND, five years on from the wide-ranging reforms introduced to improve outcomes for children and young people. Recent inquiries by the National Audit Office and the Parliamentary Education Select Committee have examined the success of the reforms and their impact. The review comes a

week after the government announced plans to invest over £14 billion in primary and secondary education between now and 2022/23, including £700 million extra for children with SEND in 2020/21. We do not yet have the allocation for Surrey but expect to hear over the next few months.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Sinead Mooney

PORTFOLIO: Adults & Public Health

Adult Social Care Update

Adult Social Care's 2019/2020 **Commissioning Intentions** are now available on the [Surrey County Council](#) website. This document outlines our approach for supporting residents and working collaboratively with partners and providers to promote independence, health and wellbeing. Our commissioning intentions focus on seven key themes: information and advice, technology and innovation, community based support, Carers, home based care, market management and accommodation with care and support.

Accommodation with Care and Support- Good progress has been made since the July 2019 Cabinet report. In relation to extra care housing for older people, a Cabinet report for October 2019 will recommend the route to market for three Surrey County Council sites identified for development. Our independent living programme for individuals with learning disabilities and/or autism is developing and the key workstreams have been agreed. Colleagues in Property Services are reviewing Surrey County Council sites in accordance with the Asset and Place Strategy to identify possible sites for specialist accommodation.

Steve Hook is joining us from East Sussex County Council and he will be the permanent Area Director for People with Learning Disabilities and Autism. Our thanks go to Peter Tempest who has been managing the service on an interim basis. We are just commencing recruitment to our two vacancies in Locality Area Director roles and to recruit our AD Commissioning on a permanent basis. We hope to have filled all our vacancies at this level in the organisation by April 2020, which is an important part of our improvement strategy.

Both Adult Social Care and Public Health are forecasting to achieve a **balanced budget** in 2019/20. Adult Social Care still needs to achieve of £7.6m of savings in remainder of the year to achieve a balanced position. £6.5m of these savings related to reducing care package spending are currently rated as red risk. The service is working to achieve these savings through continued implementation of its transformation programmes and believes, based on the end of August 2019 position, that if slippage occurs this could be covered on an in-year basis. There are no significant financial risks for the Public Health service in 2019/20.

Public Health Update

Both Alison Griffiths and I recently visited the **Integrated Sexual Health and HIV service** in Buryfields Clinic. Together with leads from the Public Health team we had a tour of the busy clinic and met with service leads and clinicians. It was a really useful time and we were able to raise the concerns of our residents and hear what service leads were doing to resolve issues.

The **Continuous Improvement Plan** (CIP) has now been agreed. The themes to be addressed were confidentiality, appointment availability, booking system functionality, publicity, pathways, Long Acting Reversible Contraception, and patient engagement. Many actions have been completed as the plan developed. A publicly available version of the CIP will be available in early October. The plan was peer reviewed and it was suggested for further clarity on engagement with target groups. The Public Health team, along with Healthwatch, is now carrying out targeted engagement with people living with learning disability and Black and Minority Ethnic groups.

On 25 September 2019 the Committees in Common agreed in principle to a Cooperative agreement between Surrey County Council Public Health and Surrey and Borders Partnership NHS Trust under regulation 12 (7) of the Public Contracts Regulations (2015) for the provision of

adult substance misuse treatment. This aligns with the Surrey Health and Well Being strategy and the Surrey 2030 Community Vision and enables this partnership to deliver an excellent service for Surrey residents.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Zully Grant- Duff

PORTFOLIO: Corporate Support

The Agile Working programme initial phase, consisting of the roll out of new devices to a range of staff, will be complete by January 2020. Feedback on new devices has been positive. The viability of smaller devices for staff working in the community are being investigated and tested. New technology capabilities including 'Gov wifi' and 'Always On' have been implemented and will enhance reliable wifi access from a wider variety of locations. We are currently mid-way through the implementation of a systems upgrade to Windows 10 which will improve access to a broader range of software and enable easier secure sharing of documents and access to collaboration tools. A review of associated terms and conditions of employment supporting agile working has been undertaken by HR, and engagement with staff on agile working is ongoing. A leadership development programme aimed at supporting managers to lead their teams to work in a modern, agile environment is being developed.

Improved online reporting for highways to report pothole and carriageway defects went live in July. This was followed in September by a re-designed online journey for reporting tree, vegetation and pavement issues. Reporting for drains and manhole covers, flooding and blocked drainage, faded road markings and gritting is scheduled to go live at the end of October. Initial findings show successful online completion rates have increased by approximately 15%, while the number of people abandoning the self-serve digital journey has reduced by approximately 36%.

Assisted digital journeys using 'webchat' on over 20 pages of the Council's website have proved effective in enabling successful online self-service. So far, we have received a 95% positive customer satisfaction rate. We are exploring further opportunities for digital assistance through automated responses.

Children's Request for Support Team went live in May as part of the new 'front door' arrangements for Children's Services Single Point of Access (C-SPA). Since then, just over 50% of all enquiries received have been referred in an accurate and timely way to the most appropriate team for specialist advice, information or intervention. Plans are underway for non-urgent service referrals to be routed through a single point of contact within the Contact Centre rather than through the Adults Multi-Agency Safeguarding Hub (MASH). This will free up capacity for specialist officers to focus on urgent safeguarding issues.

A single view of information has been progressed by establishing the core technology platforms to match data across multiple IT systems with the first 'single view' dataset in development to support the transition from Children's to Adults' Social Care.

Business Operations completed a data cleanse project over the summer which improved the quality of pensions data to 97.4%, an increase of 9% from previous years. Technological improvements and promotional activity are increasing online engagement. Engagement has taken place with a specialist company to increase the pace of the pensions' administration backlog clearance work. Alongside we are developing a detailed improvement plan for the service.

The 2020/21 pay and reward proposals are in preparation and will be considered by the People, Performance & Development Committee in November. The Council's terms and conditions have been assessed against the market to ensure we are able to attract and retain people with the skills and capabilities needed to support the Surrey 2030 vision.

CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Melville Few
PORTFOLIO: Finance

Revenue

Work proceeds apace to close the current year ended forecast gap currently at £9m as reported to Cabinet on 24 September 2019. More detail can be found in the [Month 4 financial monitoring report](#).

- Main drivers for the overspend are:
 - Savings of £8.2m included in the budget which are now considered to be unachievable,
 - Increase in SEN costs of £3.6m.

- Offset by:
 - Additional government grants of £2m in Business Rates and New Homes Bonus
 - Adjustment to the Minimum Revenue Provision (MRP) of £0.8m.

Regular budget meetings have been held with each Cabinet Member and their respective Head of Service to test assumptions for year-end forecasts.

Capital Expenditure

- The current level of Capital expenditure spend to date of £30m against a budget of £124m is a cause of concern and work has now commenced to understand the issues and reprofile if necessary the various projects to ensure that the budget is spent with minimum carry over required to the 2020/21 budget year.
- Work on the out years to 2024 on defining major capital projects is in progress.
- On 24 September 2019, the Cabinet approved £30m to create additional spaces for 883 SEND specialist places over the next four years in line with projected needs. More detail can be found in the [report and recommendations](#) agreed by Cabinet.

A property update will be presented by Deputy Cabinet Member for Property, Ms Natalie Bramhall.

DEPUTY CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Natalie Bramhall
PORTFOLIO: Property

The new Director of Strategic Land and Assets, Patricia Barry commenced employment on the 1 October 2019.

Property Project Delivery

We have completed additional disposals of two properties both to Borough's/Districts within Surrey, increasing our capital receipts and enabling our former assets to assist with more local service deliveries.

The new Fordbridge Fire Station is open and operational, we are expecting the account to be finalised and submitted within the next six months.

The sites approved for development under the Residential Joint Venture are progressing, owing to time delays outside of our control, we are taking steps to protect the planning permission on these sites before the end of the year, to ensure we can progress with building new homes for residents.

The service is working closely with Adult Social Care in assisting with the key delivery of new Extra Care facilities, and also with Libraries and Youth Service Teams to identify opportunities for making best use of our property assets.

County Hall

There has been positive dialogue and discussions are ongoing with the Royal Borough of Kingston upon Thames Council and they are supportive of our plans. We are looking at a number of options that will achieve best value for the building, supporting our ambition to move and deliver services closer to residents.

DEPUTY CABINET MEMBER UPDATE TO COUNTY COUNCIL

NAME: Alison Griffiths

PORTFOLIO: Health

Stop smoking - 28 day challenge

Take the 28 Day Challenge for Stoptober and go smoke free. I will be taking part in the 28 Day Challenge run by Surrey's local stop smoking service, One You Surrey. By signing up to the challenge, participants receive daily emails, support, motivation and advice to help stay on track to stop smoking.

Everyone signing up will have an adviser who will work with them to create a personal quit plan, to support them on their quit journey. The online challenge means that support is accessed from the convenience of a smartphone or computer.

www.oneyousurrey.org.uk/28daychallenge/

**MINUTES OF THE MEETING OF THE CABINET
HELD ON 24 SEPTEMBER 2019 AT 2.00 PM
AT ASHCOMBE SUITE, COUNTY HALL, KINGSTON UPON THAMES,
SURREY KT1 2DN.**

These minutes are subject to confirmation by the Cabinet at its next meeting.

Members:

*Mr Tim Oliver (Chairman)	*Mr Mike Goodman
*Mr Colin Kemp (Vice-Chairman)	*Mrs Mary Lewis
Dr Zully Grant-Duff	*Mrs Julie Iles
*Mrs Sinead Mooney	*Mr Matt Furniss
*Mr Mel Few	*Ms Denise Turner-Stewart

Deputy Cabinet Members:

*Mrs Natalie Bramhall	*Miss Alison Griffiths
*Mr Mark Nuti	

* = Present

Members in attendance:

Mr Jonathan Essex (Redhill East)
Mr Robert Evans (Stanwell & Stanwell Moor)
Mr John O'Reilly, Chairman, Communities, Environment & Highways Select Committee
Mr Saj Hussain, Vice Chairman Communities, Environment & Highways Select Committee

**PART ONE
IN PUBLIC**

141/19 APOLOGIES FOR ABSENCE [Item 1]

An apology was received from Dr Zully Grant-Duff.

142/19 MINUTES OF PREVIOUS MEETING: 16 JULY 2019 [Item 2]

The Minutes of 16 July 2019 were approved as a correct record.

143/19 DECLARATIONS OF INTEREST [Item 3]

There were none.

144/19 PROCEDURAL MATTERS [Item 4]

145/19 PUBLIC QUESTIONS [Item 4b]

There were three questions from residents. These and the responses were published with supplementary papers to the agenda. Supplementary questions were:

Q1 – Sally Blake asked a question regarding Surrey’s target of tree planting which was much lower than the UK Committee on Climate Change. The Cabinet Member for Environment & Waste responded that the target was in proportion to land mass and explained how the community were getting involved in this.

Q2 – Sally Blake, on behalf of John Oliver, asked why the ANOB (Area of Natural Outstanding Beauty) Plan covered only five years when the Countryside Plan would cover 25 years. The Cabinet Member for Environment & Waste responded that it was agreed that the five year ANOB Plan would be a light touch review and as the Council had adopted the Climate Change Emergency this year it would change the focus on climate. He stated that when the chairman had been appointed the report would be reviewed and amendments made as necessary.

Q3 – Paul Couchman explained that he would be presenting a petition to the Council meeting on 8 October and asked that Cabinet respect residents and firefighters and stop the reduction of night time fire fighter cover. The Cabinet Member for Community Safety, Fire & Resilience, responded that there had been over 1800 respondents to the consultation who had opportunity to review all the data and evidence to inform their responses however, the petition has a narrow focus and is therefore out of context with any mitigations set out in the plan.

146/19 MEMBERS' QUESTIONS [Item 4a]

There were four questions from two Members. These and the responses were published with supplementary papers to the agenda. Supplementary questions were:

Q2 – Mr Jonathan Essex asked if there was an increased risk and if that was possible to quantify as there were no figures in the report which says that response times would be longer? He also asked if the risk of increased response times was acceptable to the Cabinet because they were still within Surrey’s safe target? The Cabinet Member for Community Safety, Fire & Resilience, responded that we would continue to maintain and meet the Surrey response standard.

Q3 – Mr Jonathan Essex stated that the Government’s Committee on Climate Change had just released a report that states aviation and shipping emissions should be within UK carbon emissions and in light of this asked if the Cabinet Member would review his reply to this question. The Cabinet Member for Community Safety, Fire & Resilience, responded that he would need to read the report, that he welcomed the report, and would need to work with Heathrow.

147/19 PETITIONS [Item 4c]

There were three petitions relating to community recycling centres (CRC). Details of the petitions and Cabinet response were published with supplementary papers to the agenda.

Mr Kempster spoke on behalf of the first petition and put emphasis on the drop in numbers of residents using CRCs due to changes in the products being collected at the kerbside and the restrictions in place at Warlingham CRC. He also stated that fly-tipping was a major concern for Tandridge and Warlingham. Warlingham CRC although small site would average 20 vehicles per hour before restrictions were put in place.

Ms Nicholson spoke to the second petition and spoke of the lack of choice for some residents due to the cost of disposal of some items at CRCs which left them no choice but to leave it outside the house rather than take it to the CRC. She also said that closure of Cranleigh CRC would be short-sighted when the area was growing in population. She agreed that education around recycling also needed to happen.

There was no speaker for the third petition on CRCs.

The Cabinet Member for Environment & Waste thanked the petitioners and stated that a Waste Task Group report would be considered at the next Cabinet meeting in October.

The Leader of the Council stated that these two sites would remain open following the recommendation of the working group. The other items raised by the petitioners would be picked up when the report came to a future Cabinet. He went on to say that the council would work with boroughs and districts with regard to educating the public on recycling.

148/19 REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE [Item 4d]

There were none.

149/19 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL [Item 5]

Mr John O'Reilly, Chairman of the Communities, Environment & Highways Select Committee and Mr Saj Hussain, Vice Chairman and Chair for the Task Group introduced the two reports from the Select Committee regarding:

- item 9 – Making Surrey Safer, and
- item 13 - Surrey County Council Response to the Statutory Heathrow Airport Expansion Consultation

The Cabinet Member for Community Safety, Fire & Resilience gave thanks for the time and attention given to Making Surrey Safer and gave commitment to monitor and oversee the three areas of concern raised. Mr John O'Reilly went on to say that the Task Group would continue to look at some of the other issues raised in the Inspectors report e.g. culture change.

Cabinet's written response to the Making Surrey Safer report was published in the supplementary agenda.

Mr John O'Reilly went on to talk about the council's response to the Heathrow expansion consultation and how Heathrow had not delivered on any request put to them so far and said the council needed to be much firmer. He also

asked at what point does the council go back to residents with a different view on expansion.

The Leader endorsed much of what was said and stated that the council would decide what was in the best interests once Heathrow had considered and responded to the consultation responses.

150/19 MAKING SURREY SAFER - OUR PLAN 2020 - 2023 [Item 9]

The Leader opened the discussion on this item by expressing gratitude to the fire service for the vital work they do and for their courage and commitment. He had spoken to firefighters prior to the meeting and was aware of the passion and strength of feeling amongst them. He went on to explain that the intention of the Plan was to modernise the service for the next 20 years, that there was no intention to cut funding or cut the number of firefighters, in fact both would increase. Whilst understanding concerns of residents he hoped that they would place confidence in the experts of the fire service who had formed the Plan.

The Cabinet Member for Communities, Fire & Resilience highlighted some of the aspect of the Plan including:

- Night time cover being less needed as there was more risk in day time.
- The response times were lower at night due to less traffic on roads
- The number of on-call firefighters would increase.
- Non-emergency call outs would be charged for e.g. false alarms and animal rescues.
- Work was being undertaken with businesses to reduce false alarms.

She went on to say that the modelling had been externally verified and drew Members attention to the Equalities Impact Assessment and action plan.

Mr Robert Evans addressed the Cabinet and raised several issues around safety and level of support for the Plan amongst consultation responders.

In response to issues raised by Mr Evans several Cabinet Members reiterated the following points:

- There were mutual and reciprocal arrangements in place for cross border assistance and this was standard practice.
- That consultation results were contained within the submitted report but 50.3% of respondents agreed and strongly agreed with proposals.
- That this was an investment in the service and not cuts or austerity which was misinforming.
- Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) inspection has said that response to incidents was inefficient and that not enough prevention and protection activity took place. This meant we need to do more of this in the future. The Council needed to ensure it was providing an efficient, effective, accountable and transparent service.

RESOLVED:

That the “Making Surrey Safer – Our Plan 2020-2023”, be approved for publication and implementation.

Reason for decision:

Our Plan puts people at the heart of what we do by focussing on our most vulnerable people and our most risky places. This will reduce the likelihood of emergencies. Our Plan also ensures that when emergencies do happen we respond more efficiently.

Our Plan will meet the national direction from government for the future and local risks, whilst responding to the recommendations for improvement made by Her Majesties Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS). The feedback from the consultation broadly agreed with Our Plan. However, concerns about night time response cover have been expressed and we have responded to these in Section 18 of the submitted report.

The decision was unanimous.

151/19 LEADER / DEPUTY LEADER / CABINET MEMBER / STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING [Item 6]

RESOLVED:

That the decisions taken by Cabinet Members since the last meeting were noted.

Reason for Decision:

To inform the Cabinet of decisions taken by the Leader, Cabinet Members and Strategic Investment Board under delegated authority.

152/19 SCHOOL PLACE PLANNING: STRATEGY FOR SPECIALIST PLACEMENTS [Item 7]

The Cabinet Member for All-Age Learning introduced a report which explained how as part of the Special Educational Needs and / or Disabilities (SEND) transformation plan, more specialist school places in Surrey would be provided. These would be in specialist provision in mainstream schools and in special schools – so that children SEND could be placed closer to home. This will reduce travel time and enable children with SEND to be more a part of their local community, and, crucially, help to increase their progress, attainment and outcomes.

Officers had drafted a ten year place planning strategy, the aim of which was to provide a greatly improved environment for children with the highest level of specialist needs and increase their outcomes through more newly-built or refurbished state-funded, local provision. The strategy was in two parts:

- a four year plan, which was intended to provide an extra 883 specialist places, including 77 ‘bulge’ places, over that period. Each of these

types of place provision will be reported to cabinet where appropriate as they are identified and require approval; and

- a broader 10 year plan, which is less specific and will be developed depending on whether improved practice reduces the need for specialist provision compared with current forecasts through more places within mainstream schools, but which currently projects the need for 1,693 additional specialist places in the period.

The Cabinet Member for Children, Young People & Families asked if the presumption was that most children with SEND should be in mainstream schools in their own communities and that the report focussed only on those children that could not be served by mainstream schools. The Cabinet Member for All-Age Learning agreed that this was the case and explained how children with SEND, when supported in their local communities, could better transition to adulthood. She also went on to say that demand for specialist places far outstripped what the council could provide and that support within mainstream schools was important. The report also included increased provision in mainstream settings so that specialist places were freed up for those who could not attend mainstream schools. She explained the investment proposals for 2020/21 for Early Years settings and the local learning fund from which schools could apply for funding to help reduce demand for specialist places.

Several Cabinet Members spoke in favour of the proposals.

RESOLVED:

1. That the SEND place-planning strategic approach for a ten-year period (2019 to 2029) be approved, in principle.
2. That the 77 bulge places for September 2019 be approved.
3. That future projects identified as part of the place planning strategy are, where appropriate, reported to cabinet or cabinet member for approval.

Reason for Decision:

Developing and maintaining the right Surrey specialist provision is vital in ensuring appropriate placements for the Surrey young people who require a specialist SEND placement. The proposed place-planning strategy will ensure a significant number of extra specialist places are provided that offer good value for money. This strategy is needed to make sure that activities in this area are coordinated and that there are a clear set of principles on which work will be based. This strategy will be reviewed on an annual basis.

The decision was unanimous.

153/19 CAPITAL STRATEGY FOR SPECIALIST SCHOOL PLACEMENTS [Item 8]

The Cabinet Member for All-Age Learning introduced a report that sought agreement for extra places to be delivered over the next four years.

RESOLVED:

1. That a number of named projects at an estimated capital cost of £3.2m, for delivery from 2019/20, as part of the overall Special Education Needs & Disabilities (SEND) capital programme, be approved. These projects are as identified in Annex 1 to the submitted report, providing 77 bulge and 21 permanent places.
2. That the development of projects as part of the overall SEND capital programme a number of “named” projects at an estimated capital cost of £28.9m, for delivery from 2019/20 over the next four years be agreed. These projects are as identified in Annex 1 to the submitted report, and will provide 303 permanent places.
3. That other projects as part of the overall SEND capital programme that do not require any further approval within this paper, including £1.1m capital budget previously approved for the Worplesdon specialist centre be noted. These projects are as identified in Annex 1 to the submitted report, providing 482 permanent places.
4. That £1m to support the delivery of the immediate identified school place planning and the long term requirements be approved.

Reason for decision:

Approval of the recommendations form a key part and will assist the Council in delivering the school place planning strategy for specialist placements.

Developing and maintaining the right SEND provision is an important part of ensuring a sustainable specialist estate to provide fit for purpose facilities for Surrey children and young people who require a specialist placement and cost effective solutions for high quality provision to support revenue savings within SCC. Grant capital funding of £10M is available from the Department for Education, to progress this capital strategy providing children and young people with increased positive opportunities for improved outcomes whilst attending an appropriate SEND provision.

The recommendations will enable the progression and delivery of the school place planning strategy for specialist placements ten-year plan. Children, Families, Lifelong Learning and Culture (CFLC) are seeking to provide 883 specialist places (including 77 ‘bulge’ places) over the next four years and within the next 10 years deliver a broader plan which will be developed subject to need.

The school place planning strategy for specialist placements will be reviewed annually.

The decision was unanimous.

154/19 SURREY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2018/19 [Item 10]

This report was presented to Cabinet by Mr Simon Turpitt, the Independent Chair of the Surrey Safeguarding Adults Board (SSAB) which was a statutory Board with responsibilities set out in the Care Act 2014. One of the Board’s statutory duties was to publish an Annual Report.

He described various aspects of the Board's work and how the Board was working in cooperation with safeguarding boards and others such as community safety, children's services and the Health & Well Being Board. Healthwatch had been requested to be the voice of the user.

Mr Turpitt went on to describe some of the issues highlighted in the report such as Mental Capacity Act implementation and private care homes that did not engage.

In response to a Member query about the rise in reporting of safeguarding incidents Mr Turpitt explained that there were various reasons for this including; increased awareness, increased demand and that the numbers of vulnerable of people would continue to grow. He stated that the rising numbers was not in itself an issue as long as they were responded to appropriately. There was a regular audit of historical data but this did not forecast the future. He went on to say that the fire service had been a very good partner.

In response to another query about the budget being underspent Mr Turpitt explained that they have to budget for serious case reviews but not knowing how many, if any, there were likely to be in any one year. The cost of a serious case review could be from £20k to £30k each. Budget not spent was carried forward to the following year.

The Leader thanked Mr Turpitt and the Board for their work.

RESOLVED:

1. That the Surrey Safeguarding Adults Board Annual Report be noted prior to it being published.
2. That the next steps for the publication of the Annual report were agreed.

Reason for Decisions:

These decisions demonstrate that the Council is well placed to fulfil its obligations under the Care Act to have an established Safeguarding Adults Board (SSAB) in its area. It will support the SSAB to be transparent by providing information to the public on the performance of the Board in the delivery of its strategic plan.

The decision was unanimous.

155/19 MONTH 4 FINANCIAL MONITORING REPORT [Item 11]

The Cabinet Member for Finance introduced the month four monitoring report and stated that the council was on target to reach the £200m target savings over the next year. In response to a question he confirmed that recent Government announcements, on additional funding, would not have an impact on this financial year.

RESOLVED:

That the Council's forecast revenue and capital budget positions for the year was noted.

Reason for decision:

This report was presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

The decision was unanimous.

Miss Alison Griffiths left the room for 2 minutes at the end of this item.

156/19 SURREY COUNTY COUNCIL PREPARATIONS FOR EXITING THE EUROPEAN UNION (BREXIT) - 31 OCTOBER EXIT DATE [Item 12]

The Brexit update report was presented by the Deputy Leader which detailed the ongoing work Surrey County Council and partners were undertaking to prepare for all eventualities of Britain's anticipated exit of the European Union on Thursday 31 October 2019. The council's preparations aimed to mitigate any potential implications for the county – particularly in the immediate and short term – and support residents, communities and organisations. The report presented the partnership work that has been taking place with central government, neighbouring counties, boroughs and districts, health partners, local enterprise partnerships and the chamber of commerce.

The Cabinet Member for Children, Young People & Families spoke of the preparedness of Children's services under the Yellow Hammer guidance.

The Leader thanked Mr Steve Owen-Hughes for his work as Chairman of the Resilience Forum and for corralling partners to plan.

RESOLVED:

That the current position of the council's preparations, including the plans and preparations that are expected to be implemented by Thursday 31 October 2019 be endorsed (expected date for Britain's formal withdrawal from the European Union).

Reason for decision:

Brexit carries a number of potential possibilities and implications for the county. Surrey County Council has a responsibility to prepare for all eventualities, particularly those which pose negative implications for residents, communities and organisations. The council's ongoing work outlines how it will ensure the necessary plans and preparations are in place to mitigate any potential immediate and short term implications and provide support and assurance where possible. This is in line with guidance provided by central government.

The decision was unanimous.

157/19 SURREY COUNTY COUNCIL RESPONSE TO THE STATUTORY HEATHROW AIRPORT EXPANSION CONSULTATION [Item 13]

The Cabinet Member for Environment & Waste introduced the council's response to the Heathrow expansion consultation and highlighted various aspects of concern for Surrey residents. Several Members reiterated particular issues in their areas of the county and discussed traffic, rail and air pollution. The Cabinet Member for Environment & Waste spoke of efforts taken in getting answers to questions and how the long awaited traffic modelling would give a clear indication of what Heathrow should be doing.

The Leader thanked the Deputy Leader, Cabinet Member for Environment & Waste and the Communities, Environment & Highways Select Committee for work undertaken.

RESOLVED:

That the consultation response submitted to Heathrow Airport Ltd and attached at Annex 1 to the submitted report be agreed.

Reason for decision:

The consultation response considers the potential impact of HAL's proposed scheme on the Council's services, residents and businesses. The response is in line with the 9 October 2018 Full Council resolution, which sets out the Council's position that the environmental and infrastructure issues associated with expansion should be satisfactorily addressed. The comments in the response highlight the considerable concerns that this Council has in relation to the expansion proposals and some comments repeat points made at both a political and officer level during ongoing engagement with HAL on scheme development in bilateral meetings and through the Council's membership of the Heathrow Strategic Planning Group (HSPG). There are many issues that remain to be addressed and more information must be provided to enable the likely effects to be fully understood.

The decision was unanimous.

158/19 INTERIM PROCUREMENT FORWARD PLAN [Item 14]

The Cabinet Member for Finance introduced the interim procurement forward plan revised to cover projects underway or due to start in Q3 and Q4 of financial year (FY) 2019/20.

The Procurement and Contract Standing Orders agreed by the Council in May 2019 required the preparation of an Annual Procurement Forward Plan during the business planning cycle. This new approach will be implemented in full for 2020/21, with a plan being considered by Cabinet in December.

RESOLVED:

1. That Procurement for the projects listed in Annex 1 of the submitted Part 2 report – "Interim Procurement Forward Plan for Q3 and Q4 of FY 2019/20" in accordance with the Council's Procurement and Contract Standing Orders, were approved.

2. That where the first ranked tender for any projects listed in Annex 1 of the submitted Part 2 report is within the +/-5% budgetary tolerance level was agreed, the relevant Executive Director, Director or Head of Service (as appropriate) be authorised to award such contracts.
3. That authority be delegated to the relevant Executive Director, Director or Head of Service (as appropriate) to make contract award decisions for the projects which started prior to 24 September 2019 and are listed in Annex 2 of the submitted Part 2 report – “Projects over £500k that started prior to 24 September 2019”, and
4. That the procurement activity highlighted in Annex 1 of the submitted Part 2 report that will be come to Cabinet for review of the commissioning and procurement strategy prior to going out to market be agreed.

Reason for decision:

To comply with the Procurement and Contract Standing Orders agreed by Council in May 2019.

To provide Cabinet with strategic oversight of planned procurement projects for the remainder of Financial Year 2019/20.

To ensure Cabinet oversight is focussed on the most significant procurements.

To avoid the need to submit multiple individual requests for Approval to Procure as well as individual contract award approvals for work taking place in FY 2019/20.

The decision was unanimous.

**159/19 MOVING CLOSER TO RESIDENTS: A WORKFORCE FOR THE FUTURE
[Item 15]**

The Leader introduced this update report and explained that a suitable building for the ‘civic heart’ had not yet found and went on to talk about the strategy for moving people out of County Hall. He highlighted several areas of the report including agile working based on outcomes and that exemplar hubs were to be set up.

RESOLVED:

1. That a detailed Workforce Strategy be developed by February 2020.
2. That officers continue to drive and support a new working culture across the council through increasing the number of staff being enabled to work in new and agile ways, including through investment in Information Technology and training.
3. That demonstration exemplar agile office spaces be created in County Hall and in each of the Council’s office hubs (Quadrant Court in Woking, Consort House in Redhill and Fairmount House in Leatherhead) by January 2020.

4. That measures be put in place to consolidate staff into a smaller area of County Hall, creating a 'Civic Heart' cohort (e.g. those working most closely with democratic and civic functions of the council) over time.
5. That officers continue to plan the relocation of staff from County Hall, as:
 - Those staff in County Hall forming the Civic Heart cohort will be brought together in County Hall
 - Demonstration/exemplar agile office environments will be set up in County Hall and each Hub by Jan 2020
 - 500 more County Hall staff will be equipped to be agile and allocated to new base offices by June 2020
 - Contact Centre and Orbis services staff will be either agile or in new locations by December 2020
 - Civic Heart cohort of staff to be agile/relocated when we have found suitable premises (meaning County Hall is vacant)
 - Discussions will continue with the Royal Borough of Kingston-upon-Thames on the potential future of County Hall.
6. That officers continue the search for a new 'Civic Heart' to house the remainder of the staff in suitable, viable and affordable premises.

Reason for decision:

The Community Vision for Surrey in 2030 and the council's own Organisational Strategy envisage a quite different and much improved relationship and connectivity between residents and the council and new, modern ways of working for the council. The widespread introduction of agile working for most staff, creating the opportunity to vacate County Hall and establish a new Civic Heart in Surrey will act to accelerate such changes and facilitate delivering better services for residents.

The decision was unanimous.

160/19 UPDATED STATEMENT OF COMMUNITY INVOLVEMENT [Item 16]

The Cabinet Member for Environment & Waste introduced a report that sought recommendation to full Council of the Statement of Community Involvement (SCI) which was the Council's public statement of how it engaged with the public and consultees on planning applications and planning policy documents.

RESOLVED:

That Cabinet makes the following recommendation to Full County Council on 8 October 2019:

Cabinet recommendations to Full County Council:

That Council adopt the revised Statement of Community Involvement (SCI).

Reason for Decision:

It is a statutory requirement to produce the SCI and to keep it up to date. The current SCI was adopted in 2015 and this revision takes account of changes in legislation and policy.

The decision was unanimous.

161/19 EXCLUSION OF THE PUBLIC [Item 17]

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

162/19 INTERIM PROCUREMENT FORWARD PLAN [Item 18]

The Cabinet Member for Finance introduced a Part 2 annex that contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies). He urged Cabinet Members to keep an eye on the figures for their particular portfolios. He also stated that as various aspects were confirmed that these would then become public.

RESOLVED:

See Minute 158/19.

Reason for decision:

See Minute 158/19.

163/19 COMMERCIAL PROGRAMME (WASTE) UPDATE [Item 19]

The Leader introduced a Part 2 report that contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

Mr Jonathan Essex spoke to this item.

RESOLVED:

That actions taken were noted and endorsed. See [Exempt Minute E-9-19].

Reason for Decision:

See [Exempt Minute E-9-19].

The decision was unanimous.

164/19 DISPOSAL OF WATERMAN HOUSE AND THE FORMER YOUTH CENTRE, WOKING [Item 20]

The Cabinet Member for Finance introduced this Part 2 report that contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

This report is dealt with under Standing Order 55.1 (General Exception) as it has not been on the Forward Plan for at least 28 days before the decision was made. The Chairman of the Resources and Performance Select Committee has waived the right to call-in on this item.

RESOLVED:

1. That the sale of Waterman House and the adjoining former Youth Centre be agreed. See [Exempt Minute E-10-19].
2. That authority be delegated to the Lead Asset Strategy Manager, in consultation with the s151 Officer and Cabinet Member for Finance, final approval to the terms of the Overage Agreement. See [Exempt Minute E-10-19].
3. That authority be delegated to the Lead Asset Strategy Manager, in consultation with the s151 officer and Cabinet Member for Finance, a percentage variation [Exempt Minute E-10-19] in the agreed sale price to reflect possible changes and circumstances as a result of the due diligence process.

Reason for Decision:

The properties are no longer considered suited to ongoing service delivery, nor capable of generating significant income. The capital receipt from the sale will contribute to the funding sources available to the council in support of its delivery of services to residents.

The decision was unanimous.

165/19 PUBLICITY FOR PART 2 ITEMS [Item 21]

RESOLVED:

It was agreed that non-exempt information may be made available to the press and public, where appropriate.

Meeting closed at 4.15 pm

Chairman